

Position Description

DIRECTOR OF YOUTH MINISTRIES

First Presbyterian Church of Winter Haven

The primary role of the Director of Youth Ministries shall be to coordinate the total youth ministry of the church. The Director shall serve as a key member of a team ministry led by and accountable to the Senior Pastor. The Ministry Team also includes the Associate Pastor, the Director of Christian Education, the Director of Music Ministries, the Business Administrator, and support staff. The primary role of the Youth Director is to:

- a. Provide a role model of exemplary faith, and instruct youth and adult leaders of youth in Christian discipleship through a growing knowledge of scripture.
- b. Establish solid relationships with our youth and their families.
- c. Act as a friend and colleague in ministry with all members of the staff.

An annual compensation and performance review will be conducted by the Personnel Committee.

RESPONSIBILITIES:

1. Create and implement a program that includes study, service, and fellowship which is complementary to and supportive of the total thrust of the ministry of First Presbyterian Church as that ministry is formulated by the Session. In coordinating the total youth ministries the Director of Youth Ministries shall:
 - a. Coordinate Youth fellowships (one with middle school and one with high school youth), and a separate weekly Bible study.
 - b. Be available as a resource person for middle school and high school Sunday School classes.
 - c. Coordinate scheduling with staff in advance and communicate the schedule clearly to youth, parents and volunteers.
 - d. Train all who assist in the Youth Ministry.
 - e. Develop and implement retreats and mission projects (both local and distant).
 - f. Publicize all the activities of the Youth Ministry program.
 - g. Provide education and programs to youth and their families in the areas of peer and societal pressure, such as drug abuse, AIDS, etc.
 - h. Listen to youth and their families (as a trained Stephen Minister), and notify Senior Pastor of any potentially serious problems.
 - i. Attend athletic, school, and community functions in support of our church=s youth, as well as have a visible presence in our community.
 - j. Provide Christian educational and fellowship activities involving both youth and their parents.
 - k. Encourage youth participation in youth music programs and other youth oriented programs sponsored by First Presbyterian Church.

2. As assigned by the Senior Pastor, participate in the mid-week program, Wednesday Night Activities, Vacation Bible School, and Confirmation.
3. Make regular contacts with active and inactive youth and their families.
4. Analyze the needs and opportunities that exist for our youth to grow in the knowledge, love, and service of Christ, and to develop creative ways to take full advantage of the unique opportunities before us for Christian ministry with youth.
5. Function as a staff liaison for the Christian Education Committee in regards to Youth Ministry, and be the staff liaison to the Youth Subcommittee.
6. Attend weekly staff meetings.
7. Work with a high degree of professionalism, initiative, innovation, and follow-through, exhibiting good time management skills.
8. Foster personal spiritual growth and maturity through Bible study, prayer, and Continuing Education.
9. Maintain a responsible workload averaging five full workdays per week.
10. Participate in the work of Tampa Bay Presbytery and ecumenical youth activities as time permits.
11. Perform other duties, as may be required.

Reviewed – November 2002
Revised – November 2003
Approved by Session – November 2003